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 Licence No. 2TA000888 ABN 11001 344 323

BOOKING FORM

Please complete the Reservation form below (in BLOCK LETTERS) and return to GATEWAY TRAVEL PTY. LTD.
 Kindly read all the booking conditions outlined. All bookings are made subject to these conditions.

DETAILS OF PASSENGERS TRAVELLING:

Mr/Mrs/Miss/Ms Surname First Name/s D.O.B. Nationality Passport No.

.....

I/We require tickets

From:.....

To:.....

Any Special Requirements:

.....

A non-refundable deposit of \$100 payable within 7 days of booking or as advised. In the case of Tours to Russia and the C.I.S., a deposit of \$200pp is required.

Travel Insurance Required Yes/No:.....(name of Company and number of days cover)

TRAVEL INSURANCE OFFERED BUT DECLINED.....(please sign)

Referred by:

.....

Holiday Package:.....

Departure date from

Australia:.....

Visa Requirements:.....

Hotel Accommodation requirements:.....

.....

SINGLE () TWIN () TRIPLE () (Please tick whichever required)

PLEASE NOTE that ratings of Hotels in Russia and the C.I.S. are RUSSIAN LOCAL STANDARD and not Western standard.

PASSENGER

CONTACT:.....

Address:

Postcode.....Phone: (Home).....(Business).....

INDEMNITY

The client hereby warrants and agrees that the agent in arranging various services for the client with other companies or providers of services, relies on information provided to the agent by various companies and other providers of services. The agent warrants that he shall convey to the client in good faith all the relevant information which the agent had acquired from other contractors and providers of services. The agent does not warrant that such information is correct in all detail nor that such companies and providers of services shall carry out the undertakings as promised for and to the client and the client hereby agrees and indemnifies the agent against any shortcomings or failure by any company or provider of services hereinbefore set out.

Signature:..... Date:

CONDITIONS OF BOOKING

As you will appreciate, there must be conditions covering the operation of all travel arrangements made on your behalf, which cover the contractual obligations between GATEWAY TRAVEL PTY. LTD. and all clients. It is important that you be fully aware of these conditions of booking as outlined hereunder before you proceed with your reservation. Travel insurance is strongly recommended. In the event that insurance is not taken out, we require your written acknowledgment that insurance was offered.

Please note that a passport with at least 12 months validity from date of departure is preferred for overseas travel.

ALTERATIONS TO TRAVEL ARRANGEMENTS

Whilst all travel arrangements will be made to meet what we consider to be your best interests, we nevertheless must retain the right to modify or cancel any excursion, accommodation facility or arrangements in the holiday you choose if they cannot be provided for any reason. In the unlikely event that such circumstances occur, GATEWAY TRAVEL PTY. LTD. undertakes to offer you alternative arrangements.

However, compensation would not be payable in the event of cancellation or change brought about by way of threat of riots, civil commotion, strikes, disaster, terrorist activities, technical problems involving transportations, closure of airports, alteration, delay or cancellation of scheduled services, breakdown of land arrangements or other events beyond the control of the operating airline and GATEWAY TRAVEL PTY. LTD.

PRICES

All prices quoted are those prevailing at the date of your enquiry and are subject to change without notice. If, between the date you book your holiday and the date of outward travel, tariffs, rates of exchange and/or airfares change, we may be forced to amend holiday prices. Therefore you may be required to pay additional charges to this Company. Acceptance of this arrangement is a condition of booking. Credit cards are accepted but conditions apply.

Please note that any alterations to prices quoted or changes in or modifications to the arrangements requested will be brought to your attention as soon as possible either orally or by written advice.

DELAYS OR CANCELLATION OF AIRLINE SERVICES

Please note that GATEWAY TRAVEL PTY. LTD. cannot accept responsibility or liability for any delays of Airline services used. In the normal course of events, you should be informed directly by the Airline and advised of the revised arrangements the Airline has made for you, unless such advice has been given to GATEWAY TRAVEL PTY. LTD. in which case you will be promptly informed.

AMENDMENTS AND CANCELLATIONS

In the event that you wish to modify a reservation, we may be compelled to charge an amendment fee of \$60.00 per change to recoup the extra processing costs incurred by us. However, where you wish to modify a holiday package or tour that you have booked, an amendment fee will be charged in accordance with the conditions of the operators of that holiday or tour. After documentation has been issued, there is an additional re-issue fee of \$60.00. All amendments must be in writing accompanied by the appropriate fee. Please see our separate Terms of Trade and Schedule of Fees.

Similarly, if you find you must, for any reason, cancel your travel arrangements made on your behalf, certain cost penalties will necessarily apply which will depend on the notice of cancellation you give GATEWAY TRAVEL PTY. LTD. All cancellations must be advised in writing.

SPECIAL CONDITIONS RELATING TO TRAVEL TO RUSSIA,

C.I.S. AND THE BALTICS

A separate visa is required for Russia, Ukraine and Belarus, Uzbekistan, Kazakhstan, Kyrgyzstan, Czech Republic, Mongolia, China, Turkmenistan and Poland. Not all countries are represented in Australia and visas are either obtained upon arrival or before arrival at an Embassy enroute.

To request a booking, a deposit of \$200 per person is required. Full payment, together with visa fees and travel insurance is required at least 60 days prior to departure. Bookings within 14 days are accepted subject to payment of a late booking fee of \$50.00. Please note that if a booking comprises of 3 or less nights in a hotel or only rail fares or only tours, transfers or sightseeing tour or theatre/performance bookings, a \$50.00 service fee will apply.

CANCELLATIONS:	OVER 60 DAYS	Loss of Deposit
	59 - 30 DAYS	30% of Tour cost
	29 DAYS OR LESS AND NO SHOW	No refund
	AFTER DEPARTURE FROM AUSTRALIA	No refund

VISA FEES are non-refundable. Airfares and other incidentals are subject to other conditions. Please note bookings cancelled after airline tickets have been issued will incur Airline cancellation fees. In some cases these can be extremely high. Travel insurance is strongly recommended.

Rail tickets – once rail tickets have been obtained from our Agents, there is no refund if cancelled.

REGISTRATION WITH OVIR: It is a requirement that all visitors to Russia register their presence with OVIR. If staying in a Hotel registration will be arranged by the Hotel to cover the duration of your stay with them. If travelling privately you must make arrangements yourself.

CONDITIONS OF CARRIAGE

The transportation companies or firms shall be exempt from all liability in respect of any detention, delays, loss, damage, sickness or injury howsoever and by whomsoever caused and whatever kind occurring of or to the passenger at any time when the passenger is not on board a carrier or conveyance used or operated by the transportation companies or firms. The passage contract in use by the transportation companies or firms concerned shall constitute the sole right of contract between transportation companies or firms, the purchaser of these tours and/or passenger. All tickets, deposit tickets, coupons and orders are furnished and issued subject in all respects to these terms and conditions under which the means of transportation or other services provided thereby are offered or supplied by owners, operators, public carriers, managing agents and agent.

GATEWAY TRAVEL PTY. LTD. gives notice that in issuing tickets and coupons for travel conveyance or transport by any means, and in making arrangements for hotels or other accommodation, they are acting not as principals, but as agents only for the companies, corporations or persons providing or offering the means of travel, conveyance or transport and accommodation and accordingly GATEWAY TRAVEL PTY. LTD. will accept no responsibility or liability in respect of either person or property for any loss, damage, injury, accident, delay or irregularity however occasioned, sustained or suffered in or during any package journey, trip or tour, or in the carrying out of any arrangements booked by or through them, and notwithstanding that their principal may be a foreign company, corporation or person and that so far as GATEWAY TRAVEL PTY. LTD. shall not be acting as such agents, as above, they shall be deemed to be acting as agents for the passengers effecting the booking.